



Date: **August 12th, 2021**

Position Announcement: **Wisconsin's Green Fire - Conservation Fellowship**

Position Title: **Climate Change Outreach and Communication Fellow – Full Time**

POSITION

The Wisconsin's Green Fire (WGF) **Climate Change Outreach and Communications Fellow (OCF)** will work with a team of partners and collaborators supporting Wisconsin communities in climate assessment and readiness planning. WGF Conservation Fellowships are targeted at students and early career conservation professionals (see qualifications). This is a 12-month, full-time position.

CORE RESPONSIBILITIES

- Assisting in outreach and community engagement for WGF's climate readiness assessments.
- Writing, editing, and contributing to development of a climate readiness report for Monroe County.
- Conducting interviews with team members and community leaders.
- Developing complementary communications products including, but not limited to, social media content, video content, photographic essays.
- Assist in development of a post-project assessment.
- Assist in development of training materials for future climate readiness projects.
- Participate in outreach to prospective client communities in development of future climate readiness projects.
- Other duties as determined by priority needs and program objectives.

QUALIFICATIONS

- You are a student in a conservation-related field with senior level or graduate level standing, or you are a recent graduate or early career professional in a conservation field.
- You have a strong commitment to addressing climate change through effective actions.
- Excellent written and oral communication skills for professional and popular audiences.
- Ability to work with media, public outreach, and developing content for varied audiences.
- Ability to work independently, performing tasks with limited supervision.
- Ability to work collaboratively with a wide variety of internal and external partners.
- A strong work ethic and accountability.
- Demonstrated ability with MS Word, Excel, Power Point and related communications tools.
- Some experience with social media platforms, websites, and design software is preferred.



COMPENSATION

This is a full-time (100%) position beginning in September 2021 and continuing until August 31st, 2022. The starting pay will be based on qualifications of the successful candidate.

WGF offers basic employment benefits including paid leave and personal time and a health care benefit. This position may require occasional paid travel in Wisconsin, including some overnights. Access to a personal vehicle and a valid driver's license is required.

The position is being hosted in collaboration with our partners at The Nature Conservancy in Wisconsin (TNC-WI). Occasional training and collaboration opportunities with TNC-WI will be provided.

Wisconsin's Green Fire is an equal opportunity employer. We offer competitive compensation, flexible work policies, and a collaborative work environment. We are committed to building and engaging a broad community of professionals in conservation, and in supporting and inspiring conservation achievement and personal development.

HOW TO APPLY

To apply, please complete and submit the following documents:

- 1). A cover letter explaining your interest and suitability for this position.
- 2). A current resume that includes educational background, previous work experience, references, and contact information.
- 3). A recent sample of creative or professional work you have produced that reflects on your capabilities for this position.

Submit application documents via e-mail to info@wigreenfire.org Use the subject line: **WGF Climate Change Outreach and Communications Fellow** in your submission.

All applications must be submitted by **September 3rd, 2021**.

Questions regarding the application may be submitted to Executive Director Fred Clark at fclark@wigreenfire.org